

**July 14, 2010**

**Area Mental Health Center  
Job Postings**

<b>Date Posted:</b> 10/26/09	<b>Position</b> <b>Psychosocial Rehab Provider (2 full-time)</b>
<b>Team:</b> GC CSS DC CSS	<b>Minimum Qualifications</b> Familiarity community resources. Good interpersonal skills required. Possesses an interest and investment in working with adults who experience a Severe and Persistent Mental Illness and their families. The ability to work as a member of a treatment team in providing a continuum of services to consumers and their families in required. State training requirements are required prior or within six months.
<b>Date Posted:</b> 10/15/09 10/23/09 02/04/10 04/02/10	<b>Position</b> <b>Mental Health Assistant</b>
<b>Team:</b> GCOP Ulysses TEP DCOP	<b>Minimum Qualifications</b> Must be 21 years of age. One year of college course work in the field of human services; or a combination of education and work experience in the human relations field. Minimum of two years of experience working with children with preference given to those who have experience that includes children with severe emotional disturbance and their families. Must have a valid driver's license with no more than two moving violations in the last three years. Computer skills required. Has the ability to work as a member of a treatment team in providing continuum of services to consumers and their families. Has completed or will complete any required trainings within six months of employment with AMHC and maintain any state training requirements. Has or will complete 40 hours of attendant care training, CPR/First aide training, and CPI training within 30 days of hire.
<b>Date Posted:</b> 10/15/09	<b>Position</b> <b>Psychosocial Aide Part-time Positions After School</b>
<b>Team:</b> CBS GCOP (3)	<b>Minimum Qualifications</b> Must possess an interest and investment in working with children who experience a SED and their families. The ability to work as a member of a treatment team in providing a continuum of services to consumers and their families in required. Good driving record is required.
<b>Date Posted:</b> 07/02/08	<b>Position:</b> <b>Psychosocial Group Leader PT or FT (3)- CBS</b>
<b>Team:</b> CBS GCOP	<b>Minimum Qualifications:</b> Must be at least 18 years old and have a high school diploma or equivalent. Be familiar with community resources. Possesses good interpersonal skills. Possesses an interest and investment in working with children and their families who experience Severe Emotional Disturbance and adults who experience Severely Persistent Mental Illness. Have the ability to work as a member of a treatment team in providing a continuum of services to consumers and their families. Have completed or will complete any required training within stated time frame for their employment with AMHC including completion of a state approved basic training program, and maintain any state training requirements. The Psychosocial Group Leader will plan and facilitate appropriate group activities as directed by supervisor.
<b>Date Posted:</b>	<b>Position</b> <b>Children's Case Manager</b>

<p>08/07/09 09/09/09 11/11/09</p> <p><b>Team:</b> DC-TEC Ulysses DC-OP</p>	<p><b>Minimum Qualifications</b> Community Based Services Case Manager (CBSCM) will have a minimum of a bachelor's degree with an emphasis in mental health field/human services or be equivalently qualified by work experience or a combination of work experience in the human services field and education with one year experience substituting for one year of education. CBSCM will have an interest and investment in working with SED children, adolescents and their families.</p>
<p><b>Date Posted:</b> 01/08/2009</p> <p><b>Team:</b> GC-CSS</p>	<p><b>Position</b> <b>Adult Case Manager</b></p> <p><b>Minimum Qualifications</b> A BA/BS degree with an emphasis in mental health/human services or equivalent experience. Staff member shall possess demonstrated interpersonal skills, ability to work with the mentally ill, ability to respond effectively in a wide variety of human service situations. Experience working with persons diagnosed with a Severe and Persistent Mental Illness is preferred. Must have a current and valid Kansas driver's license. Must successfully complete Case Management certification as stipulated by the State of Kansas within six months of employment and maintain Case Management Certification thereafter.</p>
<p><b>Date Posted:</b> 04/02/2010</p> <p><b>Team:</b> GCOP</p>	<p><b>Position:</b> <b>Receptionist</b></p> <p><b>Minimum Qualifications:</b> Must be proficient with computer, typewriter, copy machine, and familiar with other office equipment. Skills will include use of Microsoft Word, Excel, and Windows. Excellent communication, telephone, organizational, and interpersonal skills are a necessity. Experience in office and health care setting is preferred.</p>
<p><b>Date Posted:</b> 07/01/2010</p> <p><b>Team:</b> GCOP</p>	<p><b>Position:</b> <b>Risk Assessment and Prevention Case Manager</b></p> <p><b>Minimum Qualifications:</b> BA/BS degree or be equivalently qualified by work experience or a combination of work experience in the human services field and education, with one year of experience substituting for one year of education. Have the working understanding of the dynamics and needs of families. Candidate shall possess demonstrated interpersonal skills, ability to work with children/ adolescents and families, ability to respond effectively in a wide variety of human service situations. Must have a familiarity with school and other community resources and have an interest and investment in working with children/adolescents and their families. Candidate must be bilingual. Must also pass KBI, SRS, child abuse check, adult abuse registry, and motor vehicle screens.</p>
<p><b>Date Posted:</b> 07/02/2010</p> <p><b>Team:</b> GCOP</p>	<p><b>Position:</b> <b>Targeted Case Manager</b></p> <p><b>Minimum Qualifications:</b> A BA/BS degree or be equivalently qualified by work experience or a combination of work experience in the human services field and education, with one year of experience substituting for one year of education. Staff member shall possess demonstrated interpersonal skills, ability to work with the mentally ill, ability to respond effectively in a wide variety of human service situations. Must have a current and valid Kansas driver's license. Must successfully complete Case Management certification as stipulated by the State of Kansas within six months of employment. Must pass KBI, SRS, child abuse check, adult abuse registry, and motor vehicle screens</p>
<p><b>Date Posted:</b></p>	<p><b>Position:</b></p>

<p><b>07/13/2010</b></p> <p><b>Team:</b> <b>Ulysses</b></p>	<p><b>Targeted Case Manager/Children's Case Manager</b></p> <p><b>Minimum Qualifications:</b> A BA/BS degree or be equivalently qualified by work experience or a combination of work experience in the human services field and education, with one year of experience substituting for one year of education. Staff member shall possess demonstrated interpersonal skills, ability to work with the mentally ill, ability to respond effectively in a wide variety of human service situations. Must have a current and valid Kansas driver's license. Must successfully complete Case Management certification as stipulated by the State of Kansas within six months of employment. Must pass KBI, SRS, child abuse check, adult abuse registry, and motor vehicle screens</p>
<p><b>Date Posted:</b> <b>07/13/2010</b></p> <p><b>Team:</b> <b>Unified Services</b></p>	<p><b>Position: Data Analyst</b> <span style="float: right;">part-time for 2-3 months</span></p> <p><b>Minimum Qualifications:</b> Computer proficiency, knowledge of SQL a plus. Staff member will analyze electronic medical record software data for submission to state system. Verify accuracy of existing data and submit new data.</p>